



# Equipment Order Form

**The following equipment is included in the cost of your room/booth rental**

*Tables and risers are not covered/skirted, contact the official service contractor for covers, table skirting and upgraded furniture.*

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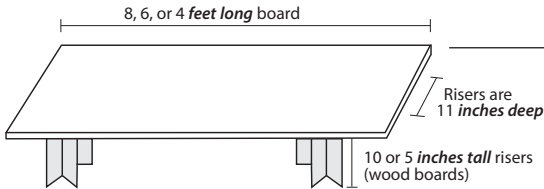
<b>number of tables</b> <i>30" wide, 29 1/2" floor to top of table</i>	8' tables _____	6' tables _____	4' tables _____
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<b>number of clothing racks</b> <i>(stationary) total width 5'</i>	single (4' hang space x 5' high) _____	double (4' hang space x 6' high) _____
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<b>number of table risers</b> <i>11" deep</i>	8' long boards on top of 10" tall risers	8' long boards on top of 5" tall risers	6' long boards on top of 10" tall risers	6' long boards on top of 5" tall risers	4' long boards on top of 10" tall risers	4' long boards on top of 5" tall risers
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Exhibitor is responsible for providing covers for plain wood board table risers.

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<b>number of chairs</b>	_____
<b>number of waste baskets</b>	_____

we do not need equipment

event name \_\_\_\_\_ event date \_\_\_\_\_

company name \_\_\_\_\_ booth number \_\_\_\_\_

address \_\_\_\_\_

city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

phone number \_\_\_\_\_ fax number \_\_\_\_\_ email \_\_\_\_\_

ordered by \_\_\_\_\_ title \_\_\_\_\_

signature \_\_\_\_\_ date \_\_\_\_\_

**RETURN NO LATER THAN 10 BUSINESS DAYS PRIOR TO EVENT**

**RETURN TO**  
The Denver Mart  
Attention: Event Services Manager  
451 East 58th Avenue, Suite 2490  
Denver, CO 80216-8470

**FAX FORM TO: 303.297.8473**  
sales@denvermart.com  
karla@denvermart.com

**QUESTIONS?**  
Call 303.292.6278