

# Equipment Order Form

**The following equipment is included in the cost of your room/booth rental**

*Tables and risers are not covered/skirted, contact the official service contractor for covers, table skirting and upgraded furniture.*

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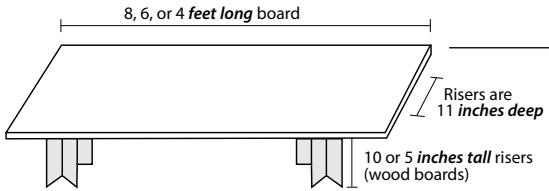
**number of tables**    8' tables \_\_\_\_\_    6' tables \_\_\_\_\_    4' tables \_\_\_\_\_  
*30" wide, 29 1/2" floor to top of table*

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**number of clothing racks**    single (4' hang space x 5' high) \_\_\_\_\_    double (4' hang space x 6' high) \_\_\_\_\_  
*(stationary) total width 5'*

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**number of table risers**    8' long boards    8' long boards    6' long boards    6' long boards    4' long boards    4' long boards  
*11" deep*    on top of 10"    on top of 5"    on top of 10"    on top of 5"    on top of 10"    on top of 5"  
tall risers    tall risers    tall risers    tall risers    tall risers    tall risers



Exhibitor is responsible for providing covers for plain wood board table risers.

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**number of chairs** \_\_\_\_\_  
**number of waste baskets** \_\_\_\_\_

we do not need equipment

event name \_\_\_\_\_ event date \_\_\_\_\_

company name \_\_\_\_\_ booth number \_\_\_\_\_

address \_\_\_\_\_

city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

phone number \_\_\_\_\_ fax number \_\_\_\_\_ email \_\_\_\_\_

ordered by \_\_\_\_\_ title \_\_\_\_\_

signature \_\_\_\_\_ date \_\_\_\_\_

**RETURN NO LATER THAN 10 BUSINESS DAYS PRIOR TO EVENT**

**RETURN TO**  
Denver Mart  
Attention: Event Services Manager  
451 East 58th Avenue, Suite 2490  
Denver, CO 80216-8470

**FAX FORM TO: 303.297.8473**  
**sales@denvermart.com**  
**karla@denvermart.com**

**QUESTIONS?**  
Call 303.292.6278